

PURSUE A CAREER IN LAW

Want a career in law, but not sure how to get there? The Kensington School of Legal Studies at CALIMT offers **hybrid** paralegal certificate programs that combine hands-on procedural training with substantive law courses to help prepare you with all the necessary foundation as a paralegal or paralegal assistant so you can hit the ground running in any legal office setting upon graduation.

What is a paralegal? A paralegal is a person trained in legal matters who performs *substantial legal work* under the direction and supervision of attorneys.

Who hires paralegals? Paralegals are employed by attorneys, law firms, corporations, or governmental agencies to work with attorneys.

Call us today to find out more about your paralegal career!



WHAT CAN YOU EXPECT?

Career Oriented: Hands-on assignments and projects to get you ready to work in law offices

Hybrid Learning: A mix of online and in-class courses offers the best of both worlds. Face-to-face learning when you need it and flexible online learning when you don't

Frequent Start Dates: New classes every four weeks to get you started sooner

Easy to Apply: No college degree or test scores required! Anyone with a high school diploma or GED can apply

Affordable: Quality education at an affordable tuition. Scholarships are available for qualified applicants (see our website for details)

Instructors in the Industry: Our instructors are currently in the legal field and know the ins and outs of the industry

Paralegal (50 credits) and Paralegal Assistant (38 credits) Program Requirements

- LLW100 Business Law (4)*
- LLW110 Contract Law (4)*
- LLW120 Legal Research (2.5)*
- LLW130 Legal Writing (2.5)*
- LLW140 Tort Law (4)*
- LLP100 Civil Litigation (4)*
- LLP101 Legal Procedures I (3)*
- LLP102 Legal Procedures II (2)
- LLP103 Legal Procedures III (2)
- LLP104 Legal Procedures IV (2)
- LCT101 Computer I (2)*
- LCT102 Computer II (2)*
- LCT103 Computer III (2)
- LEN101 English Grammar for Legal Professionals (4)*
- LEN102 English Writing for Paralegals (3)*
- LOP101 Digital Transcription (2)
- LOP102 Records Management (2)
- LCD100 Career Development (3)*

Paralegal Assistant Certificate Program courses are noted with an asterisk()

THE CALIMT ADVANTAGE

Our Paralegal and Paralegal Assistant Certificate programs are the longest running legal support staff programs in Orange County. They are specifically designed to provide you with the skills and knowledge for a career in legal settings, in both private and public sectors.

CALIMT's certificate programs are accredited by the Distance Education Accrediting Commission (DEAC). DEAC is listed by the U.S. Department of Education as a nationally recognized accrediting agency. In addition, it is a recognized member of the Council for Higher Education Accreditation.

Apply today!

Phone: 1-888-943-4622 M-F: 9 am - 6 pm PT

Email: admissions@calimt.edu